

# SEDAR® Subscriber Update

March 6, 2017

## Peak Filing Period

Due to the heavy volume of submissions during the peak filing period of March and April, if filers receive an error message or have a connection issue upon submission of a filing, filers should first select "Refresh List" on their Filing Management page to confirm the filing was not successfully submitted before attempting to resubmit.

## Commission Fees

SEDAR allows for a maximum of 1600 fee transactions to be submitted per filing submission (Ex: filing with 150 funds in all 13 jurisdictions (150 x 13) means 1950 fee transactions). To submit more than 1600 fee transactions, filers should submit fees for a subset of jurisdictions initially, and then submit the remaining fees on the same project using the Add/Modify Fees function.

## Invalid Characters

Filers should avoid using copy paste functionality in SEDAR. Invalid characters (e.g. carriage returns) can be captured when using copy paste functionality in SEDAR which will generate an error or corrupt your filing/profile. Filers setting up profiles for multiple investment funds are encouraged to use the 'Copy Profile' option found under the File menu in Profile Management instead.

## Investment Fund Filings – TMP status

Prior to submitting a saved project (TMP status), filers are encouraged to refresh the investment fund profile(s) in their local Profile Management list and confirm the group referenced on the fund profile(s) corresponds with the group on the filing cover page to ensure a successful filing submission.

## For your Reference

### SEDAR Release Schedule

The next SEDAR code update is scheduled for Monday, May 8, 2017. A subscriber update will be sent in advance to communicate the details of the upcoming changes.

### Holiday Schedule

Statutory Holiday	Date	SEDAR Server Availability
Good Friday	April 14th	Not Available
Easter Monday	April 17th	Available

For more information, please contact the CSA Service Desk at 1-800-219-5381 or [sedar@csa-acvm.ca](mailto:sedar@csa-acvm.ca)